

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
June 12, 2017

Chairman Michael Daniloff called the Board of Supervisors Meeting to order at 5:32 PM.

Those present: Chairman Michael Daniloff; Vice Chairman Matt Schumacher; Supervisor Henry Baylor; Township Manager Stacey Kifolo; Solicitor Peter Matson; and Secretary Elizabeth Paige.

Chairman Daniloff announced that the Board held an Executive Session at 5 PM prior to tonight's meeting to discuss personnel matters. On June 5, 2017 at 3 PM an informational meeting was held with Herring, Roll & Solomon was held to review the 2016 Audit & Financial Reports.

Visitors: see list

Samantha Pearson and Mary Hague of Walk It! Bike It! Lewisburg presented a request to the Board for a road holiday event on September 17, 2017 from 1 PM to 5 PM on River Road in the Township. The event would require approval of the Board to close a portion of River Road and a request to borrow road barricades and signage to close the roadway. After review and discussion of the requests, motion by Supervisor Baylor and seconded by Chairman Daniloff to approve the road closure of River Road with written approval of the property owners being obtained and the usage of the necessary road barricades and signage to close the roadway.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve the agreement between the Township, Wells & Anya Chandler of 391 Skyline Avenue and William & Suzanne Reish of 225 Moser Lane regarding removal of snow and ice.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Chairman Daniloff acknowledged Board receipt of the Buffalo Valley Regional Police Department May 2017 report.

Chairman Daniloff acknowledged Board receipt of the Planning Director's May 2017 report.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to approve the Minor Land Development Plan for Dr. Robert Lipski.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Chairman Daniloff to approve the May 8, 2017 meeting minutes as distributed by the Secretary.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Chairman Daniloff to approve the expenditures for May 2017 as presented.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Township Manager Kifolo reviewed a Stahl Sheaffer Engineering, LLC proposed plan to correct a drainage issue on North Eleventh Street as part of the Union County Housing Authority Project. The Board advised the Township Manager to contact Stahl Sheaffer Engineering, LLC to request a revised drainage plan, which complies with the Township ordinance and stormwater agreement, be submitted for review by the Board at the June 26, 2017 Public Works Session.

Motion by Supervisor Baylor and seconded by Chairman Daniloff to accept the Standard Bid of Hammaker East LTD for Cambridge Lane, Crossings Lane and Primavera Circle in the amount of \$35,295.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to accept the highest bid of \$12,300 from Lonnie Lawson for the 1999 Bobcat Skid Steer. Should buyer not make within 10 days, the Township Manager is authorized to offer the equipment to the second highest bidder in the amount of \$12,200.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to accept the highest bid of \$1,250 from Leo Cormier for the 2007 Flink 11' Winged Snowplow. Should buyer not make within 10 days, the Township Manager is authorized to offer the equipment to the second highest bidder in the amount of \$1,200.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to accept the highest bid of \$1,175 from Bob Kopera for the Landa PGHW 4-4000 Pressure Washer. Should buyer not make within 10 days, the Township Manager is authorized to offer the equipment to the second highest bidder in the amount of \$1,125.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

After discussion regarding the necessity for an agreement to have Township recreation fields managed and scheduled by Buffalo Valley Recreation Authority (BVRA), the Board instructed the Township Solicitor to draft an agreement between the Township and BVRA for the management and scheduling of Township recreation fields in compliance with Township ordinances and requirements. The Board will review the draft agreement during its Monday, June 24, 2017 Public Work Session.

Motion by Supervisor Baylor and seconded by Vice Chairman Schumacher to grant Lewisburg Area Relay for Life a temporary permit, which shall allow the organization to provide music at the Pawling Athletic Complex from Friday, June 16, 2017 at 8 PM until Saturday, June 17th until 1 AM. This temporary permit is being issued in accordance with the East Buffalo Township Code of Ordinances.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to approve the transfer of \$9,584 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current funds contribution percentages, to the West Milton State Bank pension account for 2017 third quarter payments to eligible retirees.
Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve Resolution #07-2017, which would grant authorization to the Township Manager to submit an Automated Red Light Enforcement (ARLE) Program grant application on the Township's behalf for improvements of the existing signalized intersection of State Route 45 (West Market Street) and State Route 2007 (Fairground Road), and the Reduced Speed School Zone on State Route 45.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to approve Resolution #08-2017, which would grant authorization to the Township Manager to submit an Automated Red Light Enforcement (ARLE) Program grant application on the Township's behalf for improvements of the existing signalized intersection of US15 at Saint Mary Street (T396) and US15 at State Route 45 (Market Street).

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve the proposal of McCormick Taylor Inc. to assist in the completion of a Green Light Go Grant application for the complete upgrade to the existing signalized intersection of US15 at Moore Avenue (T361) and Smoketown Road (T355).

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Township Manager Kifolo informed the Board that Township appointee to the Lewisburg Area Joint Sewer Authority (LAJSA), Steve Trimble, has resigned for personal reasons. The Board directed the Township Manager to publicize the open LAJSA Board position.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to proceed with advertising acceptance of bids for 40-Yard recycling roll-off container via Municibid.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Supervisor Baylor inquired if existing interviews are conducted with Township personnel as he was unable to locate anything in the current personnel policy. After brief discussion, the Board instructed the Township Manager to draft procedures for conducting an existing interview to add to the Township personnel policy.

Motion by Supervisor Baylor and seconded by Chairman Daniloff to adjourn at 7:45 PM.

Michael Daniloff

Matt Schumacher

Henry M. Baylor Jr.