

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
November 13, 2017

Chairman Michael Daniloff called the Board of Supervisors Meeting to order at 5:31 PM.

Those present: Chairman Michael Daniloff; Vice Chairman Matt Schumacher; Supervisor Henry Baylor; Township Manager Stacey Kifolo; and Solicitor Peter Matson.

Chairman Daniloff announced that the Board of Supervisors held a public work session on Monday, October 30, 2017 at 5:30 PM. The Board discussed the 2018 budget. No official action was taken by the Board during the public meeting. He also announced that an Executive Session on Monday, October 30, 2017 at 6:55 PM to discuss personnel matters.

Visitors: see list

Chairman Daniloff congratulated Char Gray, the newly elected Township Supervisor.

Tina Prowant questioned the need for a full-time administrative assistant, as well as a minute by minute account of how the Township Manager is spending her work day.

Chairman Daniloff acknowledged Board receipt of the Buffalo Valley Regional Police Department October 2017 report.

Chairman Daniloff acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) October 2017 report.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to approve the October 9, 2017 meeting minutes as distributed.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Supervisor Baylor and seconded by Vice Chairman Schumacher to approve the expenditures for October 2017 as presented.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Chairman Daniloff provided a report on the Buffalo Valley Regional Police Commission. Vice-Chairman Schumacher provided an update on the efforts of the William Cameron Engine Company (WCEC) Municipal and Community Advisory Committee (MACAC) in finalizing an IGA for the fire department. Projected approval has been postponed to January 2018. Township Manager Kifolo informed the Board of the submission of the Green Light Go application to PennDOT for the joint traffic signal upgrade project with Union Township. Projected matching cost for the Township is \$81,165.56. She also informed the Board of the USDA Animal and Plant Health Inspection Service (APHIS) Wildlife Services (WS) intention to return to the EBT park to test ducks for high pathogenic avian influenza virus (HPAI). This is part of the national surveillance system for influenza viruses.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to increase line item 01.400.690 (CAPITAL CONSTRUCTION – OTHER) by \$40,000 to a total of \$90,000 for fiscal year 2017.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Following discussion concerning the need to review the Buffalo Valley Recreation Authority Intergovernmental Agreement (IGA) and acknowledging, as outlined in the IGA, that any change made by the close of 2017 would be applicable to the 2019 calendar year, the Board directed Township Manager Kifolo to send a letter to the Lewisburg Borough requesting a meeting to discuss the IGA before the Board's scheduled meeting on December 11, 2017. Township Manager Kifolo was also instructed to create an on-line poll for all applicable Board and Council members to provide availability for dates and times.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to appoint Stacey Kifolo as the Township Board Secretary.

Daniloff-y, Schumacher-y, Baylor-n; Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to appoint Stacey Kifolo as the Township Board Treasurer.

Daniloff-y, Schumacher-y, Baylor-n; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to remove Elizabeth Paige as the Township Assistant Open Records Officer and the Alternate for the Union County Tax Collection Committee.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve the Delta Dental Group Plan Insurance renewal for 2018.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve the Nationwide Group Life and AD&D Group Plan Insurance renewal for 2018.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to approve a three-year contract with PeneTeleData for internet service dedicated to the operation of the US15 adaptive traffic signal operation for the intersections at SR45, Saint Mary Street and SR192.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to utilize the Act 42 of 2017 option to prohibit the location of a Category 4 facility within their municipal boundaries {§1305.1(A.1)(1)}, with a resolution to be passed at the December 11, 2017 meeting and notice provided to the PA Gaming Control Board prior to the December 31, 2017 deadline.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to appoint AECOM as the Township Planning Commission Engineer and HRG as the alternate.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Following discussion concerning the negative account balance of the joint planning and zoning department with Kelly Township, as the result of the payout of unused vacation and sick leave hours to retiring Director Ralph Hess, the Board directed Township Manager Kifolo to send a letter to the Kelly Township Supervisors requesting payment for their portion of the deficit, which has been covered by EBT in order to make payments and close the bank account.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff pursuant to Article V of the Intergovernmental Cooperation Agreement (IGA) between the Township and Lewisburg Borough establishing the regional police department, and in accordance with Exhibit C of the said agreement, East Buffalo Township hereby requests 50% of the available Police Protection Units (PPUs) for calendar year 2018 from the Regional Police Department. The Township Chairman is authorized to send a letter to the Buffalo Valley Regional Police Commission informing them of this request.

Daniloff-y, Schumacher-y, Baylor-n; Motion Carried

Following discussion concerning the rental occupancy of the Township office building, particularly the explanation that the Township is limited to renting to only governmental or quasi-governmental entities due to the qualified tax-exempt status of the loan, all of which is also consistent with the community hall use guidelines defining eligible users and the no cost policy, the Board directed Township Manager Kifolo to compile a list of possible renters for targeting as potential tenants of office space.

Motion by Supervisor Baylor and seconded by Chairman Daniloff to approve the first reading of the proposed 2018 draft budget. The Board expects revenues to be \$4,206,653 and expenditures of \$4,136,782 for 2018. The tax rate for the General Fund remains at 4.5 mills. The tax rate for fire protection remains 0.46 mills. The tax rate for fire hydrants remains 0.08 mills for any taxable property within 780 feet of a hydrant. The street light tax remains 0.07 mills for all taxable property within the Township.

Daniloff-y, Schumacher-y, Baylor-y; Motion Carried

Motion by Supervisor Baylor and seconded by Vice Chairman Schumacher to adjourn at 7:28 PM.

Submitted by Stacey Kifolo, Secretary