

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
April 9, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman, Matt Schumacher; Vice Chairman, Char Gray; Supervisor, David Rowe; Township Manager/Secretary Stacey Kifolo; Solicitor, Peter Matson.

Visitors: See lists.

Public Comments:

- Jean Warren requested additional information about the stormwater replacement plan for The Meadows development.
- Andrew Stuhl provided a report on his efforts working with Bucknell students to conduct a recreation survey.
- Judith Marvin, Martha Holland, Dave Hafer, Linda Snyder and William Snyder each voiced concern for the pending sale and future development of the Turtle Creek Dog Park.
- Nancy Steckel and Linda Treese each expressed that they were not opposed to the development of the Turtle Creek property, provided they meet the established regulations.

Chairman Schumacher acknowledged Board receipt of the Buffalo Valley Regional Police Department (BVRPD) March 2018 report.

Chairman Schumacher acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) March 2018 report.

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve the Bucknell Chilled Water Plant Plan contingent upon contingent on execution of stormwater management agreement.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to approve the March 12, 2018 meeting minutes as distributed.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Chairman Schumacher to approve the expenditures for March 2018 as presented.

Chairman Schumacher reported that the Board of the Central Susquehanna Fire and Emergency Services Department held their first meeting on March 22, 2018. Attorney Peter Matson has been retained by the new Board to serve as their solicitor.

Vice Chairwoman Gray reported on the Buffalo Valley Recreation Authority (BVRA); including changes to financial reporting for the BVRA Board, and some conflicting interpretations between information being presented by the BVRA solicitor and the EBT solicitor regarding the current BVRA Articles of Incorporation and potential options for changes.

Township Manager Kifolo presented the Board with the 2017 Township Annual report. The report will be posted to the Township website. The Board was provided with a summary of 2018 road projects, which have been advertised for bids due May 8<sup>th</sup>. The Pension Committee met on March 13, 2018. There were no formal recommendations made by the Committee for investment changes.

The interest rate on West Milton State Bank deposits earning 1.00% has increased to 1.05% as of April 2, 2018. The LAJSA Board has expressed willingness to transfer a parcel in the Spruce Hills subdivision over to the Township for neighborhood green space development.

In 2017, the Township and BVRA entered into an Agreement with Regard to Use of Recreation Fields. According to the BVRA September 2017 meeting minutes, the BVRA Board did not properly take action to approve entering into the agreement, as an email vote is not in compliance with the Pennsylvania Sunshine Act. This makes the signed agreement null and void. Solicitor Matson suggested that BVRA take proper action during a public meeting. Vice Chairman Gray will address the matter during the next BVRA Board meeting.

Bruce Davis from UGI Corporation presented information regard their GET Gas pilot program. The UGI Growth Extension Tariff (GET) program is being proposed for South Eighteenth Street, from State Route 45 to Monroe Avenue; the line would extend from 18th Street to 19th Street on Jefferson and Monroe; complete the loop on 19th Street from Jefferson to Monroe; and then extend west from 19th Street along Jefferson Avenue. This gas line expansion would provide possible connects for 50+ structures. UGI was asking the Township for some relief of certain ordinance requirements the Township has established for excavations within the Township right-of-way. Following discussion of terms and conditions listed in a proposed resolution, several changes were requested. The changes will be presented during the May 14, 2018 Board meeting for action.

Jim Emery from the Central Keystone COG provided the Board with information on a proposed rental inspections program within the Township. Mr. Emery also provided an updated on the CKCOG's ability to now issue non-traffic citations for property maintenance violations. No action was taken by the Board for either program. Adoption of the rental property program and/or a change in the administration of the existing property maintenance program would require the passage of an ordinance by the Board.

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve Chesapeake Thermite Welding, LLC, apparent low bidder, for the River Road Twin Cell Culvert repair.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to appoint David Rowe as the Township's Board Alternate to the Central Susquehanna Fire and Emergency Services Department Board for the remainder of calendar year 2018.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to terminate the Fire Protection Agreement with William Cameron Engine Company dated December 23, 2013.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the Long-Term Disability Insurance with Guardian Life Insurance Company of America for May 1, 2018 to April 30, 2019.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to adopt resolution 03-2018 to appoint Jolene Helwig, Administrative Assistant, as the Township's authorized representative to make requests upon and receive any and all tax information and records from Berkheimer Tax Administrator, Inc.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Chairman Schumacher to adopt Resolution 04-2018 appointing Stacey Kifolo as the new Chief Administration Officer (CAO) for the Non-Uniform Pension Plan.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to accept the highest bid of \$7,050 from Dominic Totino for the 1998 Stone Wolfpack 6400B Vibratory Roller. Should buyer not make payment within 10 days, the Township Manager is authorized to offer the equipment to the second highest bidder in the amount of \$6,950.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to accept the highest bid of \$410 from Heather Cherry for the 1977 Nesco Industries Trailer. Should buyer not make payment within 10 days, the Township Manager is authorized to offer the equipment to the second highest bidder in the amount of \$400.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to purchase a 2018 S740 T4 Bobcat Skid-Steer Loader from BS&B Repair (Mifflinburg), price \$46,446.93.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Chairman Schumacher to purchase an 84" Angle Broom and reverse sweeping equipment from BS&B Repair (Mifflinburg), price \$7,095.47.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to proceed with selling the 2001 Bobcat 873 Skid Steer Loader by placing an ad in a local publication directing potential buyers to Municibid.com following delivery of the replacement.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

MOTION by Chairman Schumacher and seconded by Supervisor Rowe to adjourn at 8:08 PM.

Submitted by Stacey Kifolo, Secretary