

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
August 13, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman, Matt Schumacher; Vice Chairman, Char Gray; Supervisor, David Rowe; Township Manager, Stacey Kifolo; Solicitor, Peter Matson; Secretary, Jolene Helwig.

Chairman Schumacher announced that an Executive Session was held on Tuesday, July 24, 2018 at 11:00 AM, Friday, July 27, 2018 at 8:00 AM, Thursday, August 2, 2018 at 10:00 AM, Tuesday, August 7, 2018 at 12:00 PM. The purpose of the session was for personnel matters, specifically the interviewing of candidates for the Township Manager position were held on these dates.

Visitors: See lists.

Public Comments:

- Andrew Stuhl thanked Township Manager, Stacey Kifolo for her years of service to the township and wished her best of luck.
- Linda Treese thanked Township Manager, Stacey Kifolo of her service to the township.
- Tina Prowant thanked the Township Manager and wished her best of luck.
- Jim Buck offered complimentary statements for Township Manager Kifolo's performance with the Township and wished best of luck.

Chairman Schumacher acknowledged Board receipt of the Buffalo Valley Regional Police Department (BVRPD) July 2018 report.

Chairman Schumacher acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) July 2018 report.

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve the Lewisburg Alliance Church Parking Expansion Plan contingent upon Zoning Administrator, Makenzie Stover, confirming with neighboring property owner, Tom Dominic, that previous issues with his septic system, caused by previous unauthorized construction, have been resolved.

Schumacher – y, Gray-y, Rowe-y; Motion Carried

Bradley Catherman, a teacher at the Lewisburg Area School District (LASD) Middle School, is proposing development of existing wetlands on school property along Washington Avenue. The School Board is holding on final approval of the project until Mr. Catherman obtains necessary approvals and project funding.

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the July 23, 2018 public work session meeting minutes as distributed.

Schumacher – y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the expenditures for July 2018 as presented.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Chairman Schumacher reported that the next Fire Board meeting has been schedule for Thursday, August 23, 2018 at 6PM at the William Cameron Engine Company building.

Vice Chairman Gray reported that she had attended the July BVRA Board meeting. She noted that BVRA has finished repairing the baby pools and the changing rooms which was caused by a diaper being flushed down the toilet in the women's restroom causing flooding and damage and required rotor router to fix.

Supervisor Rowe reported that he attended the July 11, 2018 EBT Park meeting with YSM Landscape Architects for plan development and grant assistance for the Spruce Hill & Fairground property. The next committee meeting has been scheduled for Wednesday, August 29, 2018.

Township Manager Kifolo informed the Board of Supervisors that the depreciated assets have been entered into the accounting system. This move toward Generally Accepted Accounting Principles this will allow the Township audit to transition from a modified cash basis of accounting to an accrual basis for 2019.

The Board discussed on potential revisions to the funding agreement with the Buffalo Valley Recreation Authority, specifically the clause for the distribution of assets upon BVRA dissolution. This will be reviewed by BVRA at their next August meeting.

Motion by Supervisor Rowe and seconded by Chairman Schumacher to approve the HRG proposal for the Meadows Stormwater Phase III, IV, V and VI project bidding.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve the five-year lease agreement with the Lewisburg Youth Football.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the drainage easement with Arla G. Berger, Trustee of the Arla G. Berger Trust of August 7, 2006.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the highest bid of \$14,102 from Keith Frederick for the 2001 Bobcat 873 Skid Steer. Should buyer not make payment within 10 days, the Township Treasures is authorized to offer the equipment to the second highest bidder in the amount of \$14,002.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to enter an Executive Session at 7:05 PM to discuss potential litigation and personnel matters.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to exit from Executive Session at 8:34 PM.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried.

Motion by Supervisor Rowe and seconded by Chairman Schumacher authorizing Solicitor, Matson to draft an intervention letter with the LASD to file an appeal on the Miller Center Tax Assessment.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried.

Motion by Chairman Schumacher and seconded by Chairman Gray authorizing Solicitor, Matson to proceed with advertising a public hearing for an ordinance amendment, to establish that EBT will not take dedication to dead end roads or cul-de-sacs in new development plans.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried.

Motion by Chairman Schumacher and seconded by Supervisor Rowe authorizing Solicitor, Matson to proceed with the Employment Contract with Township Manager, Stacey Kifolo.

MOTION by Chairman Schumacher to adjourn at 8:49 PM.

Submitted by Jolene D. Helwig, Secretary