

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
February 11, 2019

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman David Rowe; Supervisor Matt Schumacher; Township Management Consultant, Stacey Kifolo; Solicitor Peter Matson and Secretary/Treasurer, Jolene Helwig.

Visitors: See list

Chairman Gray announced that an Executive Session was held on January 16, 2019 at 12:30 PM and February 1, 2019 at 11:30 AM to discuss personnel matters.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to accept Jamie Shrawder's resignation from the Township Manager position effective February 8, 2019.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Brian Auman, a resident of East Buffalo Township, provided a 30-minute presentation of his personal plan for watershed restoration of the Fairground Road park.

Public Comments:

- Billy Allred, Union Township Supervisor, introduced himself as a Republican Candidates running for the Union County Commissioner position. He also, thanked the Board for including Union Township in the Green Light Go Grant.
- Jeff Reber, a Mifflinburg resident, introduced himself as a Republican Candidates running for the Union County Commissioner position.
- Eric Nyerges, the new District Manager for the Union County Conservation District introduced himself to the board. He noted that he was also in attendance to hear the watershed restoration plan presentation by Brian Auman.
- Tina Prowant asked the Board of Supervisors who will serve as the East Buffalo Township's Temporary Manager until a new candidate is hired.

Chairman Gray acknowledged Board receipt of the Buffalo Valley Regional Police Department January 2019 report.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) January 2019 report.

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the Brown Family Farms Stormwater maintenance agreement and improvements guarantee.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray to approve the 45 West Brewery land development plan, conditional on execution of the applicable stormwater maintenance agreement and improvements guarantee, receipt of the PennDOT Highway Occupancy Permit (HOP).
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Supervisor Schumacher and seconded by Chairman Rowe to approve the January 7, 2019 Organizational meeting minutes as distributed.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve the January 7, 2019 Business meeting minutes as distributed.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray to approve the additional expenditures for December 2018 as presented.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve the expenditures for January 2019 as presented.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Chairman Gary reported that the BVRA ice rink is open to the public and every day the BVRA website is updated to let the public know if the rink will or will not be open for that day. Gray also noted that someone donated hockey sticks and pucks to be used at the ice rink. She reported that BVRA and the Union County Trail Authority has not completed the transfer of the Buffalo Valley Rail Trail to date, but the legal process is proceeding, and transfer is estimated to be April 1. There has been no update on the BVRA request for funds from the Union County Trail Authority. She noted she would look into Vice Chairman Rowe's question regarding a written funding agreement will ask at the next meeting about the agreement with the Lewisburg Borough, especially in light of the EBT agreement clause which has BVRA accepting the term of disallowing reduced program fees for residents from municipalities that do not have a written funding agreement with the Authority. The next BVRA meeting is scheduled for Wednesday, February 27, 2019 at 5:00 PM.

Supervisor Schumacher reported that the next Buffalo Valley Regional Police meeting is scheduled for February 13, 2019 at 5:00 PM. He also reported that Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting will be meeting on Thursday, February 28, 2019 at 6:00 PM.

Secretary Helwig reported that Kenneth Klingerman, Contract Management Engineer for PennDOT, contacted the Township to provide notice that on February 14, 2019 the Department will be opening bids on the milling and resurfacing of SR2007 (Fairground Road) from the intersection with Smoketown Road to SR 192 (Buffalo Road). Work will begin June 17, 2019 and end August 2, 2019 providing no weather interruptions. Construction will be done during the hours of 9:00 PM and 6:00 AM. Patrick Gillott, Department of the Auditor General, has requested information to begin the Township's January 1, 2015 to December 31, 2018 audit. Volunteer applications are needed to fill two vacancy positions for the remainder of the 2019 year. The open positions are Central Keystone Council of Governments and the Auditors Board. The advertisement for the Public Works Laborer position concluded on February 8, 2019; fifteen applications were received. The advertisement for the Township Manager position was posted online, in the Daily Item and on ZipRecruiter.com. To date ten resumes have been received. The Christmas Tree collection and clean up from the first major snowstorm in November has concluded. The Public Works Crew collected 459 trees compared to the 455 collected in 2018. They picked up 179 piles of storm damage branches compared to nothing in 2018. That is 399 cubic yards of material collected versus 42.49 cubic yards for 2018.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve advertising for public bidding of the Meadows Stormwater Project.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve Resolution Number 02-2019, authorizing and directing the Chairman to sign the Automated Red-Light

Enforcement (ARLE) Program Project Funding Agreement Number 034706 with the Pennsylvania Department of Transportation for the Route 45 critical Corridor Project.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to proceed with required public bidding for the Automated Red-Light Enforcement (ARLE) Program Project Number 034706.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe authorizing the Township Secretary to apply for the DCNR C2P@grant for construction of the Fairground Road Township park.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Discussion on the Buffalo Valley Regional Police Department IGA was tabled.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to accept Jamie Shrawder's resignation from the Township Manager position effective February 8, 2019.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to remove Jamie Shrawder as the East Buffalo Township Voting Delegate to the Union County Tax Collection Committee (UCTCC) and appoint Jolene Helwig for the remainder of calendar year 2019.

Township Management Consultant Kifolo informed the Board of Supervisors that the Township is eligible for the current open round of the 902 Recycling Grant. The Township could request funding to help support the ongoing direct mailer newsletter but would only advise including this request with a larger project application. She had a brief discussion with members of the public works crew regarding the replacement of the recycling shed. This is still all in development stage, but there should be sufficient time to get Board approval for submission at the March meeting, once we have projected costs and the 10% matching funds level has been determined.

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the submittal of 500 tons of sodium chloride for the 2019-2020 COSTARS sodium chloride (road salt) contract.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

The Board tabled action on the selection of a vendor for lawn care services. Additional information will be obtained prior to the March meeting.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve payment of \$890.98 for East Buffalo Township's one-quarter share of the solicitor's fees for the CSFES.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher authorizing Solicitor Matson to proceed with drafting an ordinance amendment for Chapter 1, Part 101, Compensation of Tax Collector, to change commission of the elected tax collector to \$1.00 for each bill collected; allow for the reimbursement of expenditures as specified in the Local Tax Collection Law; amend/correct to ensure ordinance compliance with all other provisions of the Local Tax Collection Law; and to advertise the same for a public hearing before the Board of Supervisors in March 2019.
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the proclamation recognizing the month of April 2019 as "Pennsylvania 811 Safe Digging Month".
Gray-y, Rowe-y, Schumacher-y; Motion Carried

A letter from Bucknell University agreeing to pay 50% of the Green Light Go grant match for the traffic signal at US15 and Moore Avenue was shared with the Board.

Chairman Gray announced that an Executive session will be held on February 12, 2019 at 11:00 AM to discuss personnel matters.

Motion by Vice Chairman Rowe and seconded by Chairman Gray to adjourn at 7:56 PM.

Submitted by Jolene D. Helwig, Secretary