

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
September 11, 2017

Chairman Michael Daniloff called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Michael Daniloff; Vice Chairman Matt Schumacher; Township Manager Stacey Kifolo; Solicitor Peter Matson; Planning Director Ralph Hess and Secretary Elizabeth Paige. Supervisor Henry Baylor arrived at 6:00 PM.

Chairman Daniloff called a public hearing to order at 5:31 PM to consider and act upon an ordinance to establish a volunteer tax credit program for volunteer members of volunteer fire companies and non-profit emergency medical services agencies. The hearing was closed at 5:33 PM.

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to adopt Ordinance #389, establishing a volunteer tax credit program for volunteer members of volunteer fire companies and non-profit emergency medical services agencies.
Daniloff-y, Schumacher-y, Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to approve Resolution 10-2017, establishing the annual criteria that must be met to qualify for credits under the volunteer tax credit program as set forth in Ordinance 389.
Daniloff-y, Schumacher-y, Motion Carried

Visitors: see list

Mary Hague of Walk It! Bike It! Lewisburg present to support the Bike/Ped Audit and issued a "Thank you" for the fog lines recently painted on Stein Lane.

Chairman Daniloff acknowledged Board receipt of the Buffalo Valley Regional Police Department August 2017 report.

Chairman Daniloff acknowledged Board receipt of the Planning Director's August 2017 report.

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to direct Solicitor Matson to prepare an amendment to Chapter 27 Part 4 Section 402 – Agricultural Preservation District (AP), subsection 402.3 Yard, Lot and Height Requirements Section A, 1; reducing the minimum acreage requirement from 50 acres to 25 acres as recommended by the East Buffalo Township Planning Commission and advertised for a public hearing at the November 13, 2017 meeting.
Daniloff-y, Schumacher-y, Motion Carried

Chairman Daniloff announced that with the retirement of Planning Director Hess on September 29, 2017, East Buffalo Township has agreed to enter into an agreement with the Central Keystone Council of Governments (CKCOG) for zoning/planning services. Chairman Daniloff introduced CKCOG Planning Director, David Hines, who was present. Mr. Hines briefly reviewed the zoning/planning services that will be provided to EBT. Vice Chairman Schumacher issued a "Thank You" to Planning Director Hess for his years of service to the township.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to approve the August 14, 2017 meeting minutes and August 28, 2017 work session minutes as distributed.

Daniloff-y, Schumacher-y, Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to approve the expenditures for August 2017 as presented.

Daniloff-y, Schumacher-y, Motion Carried

Manager Kifolo informed the Supervisors that she was contacted by a representative from USP Lewisburg to discuss the Township's willingness to allow USP to provide limited electronics collection during the Township's Monday recycling drop off. The Supervisors directed the Manager to work with the Solicitor on an agreement or letter of understanding with Lewisburg USP.

After a brief review of the draft Buffalo Valley Recreation Authority Use Agreement, the Board directed Solicitor Matson to make the changes as discussed and forward it to the Buffalo Valley Recreation Authority Board for review.

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to approve Resolution 11-2017, acknowledging the following: 1.) East Buffalo Township to serve as the lead municipality for the multi-municipal application; 2.) EBT authorizes and directs the EBT Manager to administer the submission of the application; and 3.) EBT ensures that funding is available for required match funds.

Daniloff-y, Schumacher-y, Baylor-n, Motion Carried

Solicitor Matson reviewed the filing process of a property lien if the Board decides to proceed with hiring a professional cleaning service to remove the biohazards from a property on Fairview Drive currently held in by an estate. After brief discussion, the Board directed Manager Kifolo to inform Central Keystone Council of Governments that the township will not pay for the cleaning services for the property. Solicitor Matson was directed to contact Jeff Crossland, attorney for the estate.

Motion by Chairman Daniloff and seconded by Supervisor Baylor to transfer \$10,925.16 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current funds contribution percentages, to the West Milton State Bank pension account for 2017 fourth quarter payments to eligible retirees.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Chairman Daniloff and seconded by Supervisor Baylor to proceed with the membership application to National Joint Powers Alliance (NJPA) based on Solicitor Matson's opinion that the program is in compliance with procurement regulations.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Chairman Daniloff to purchase a 2017 Volvo DD25B vibratory roller from Highway Equipment & Supply Company, price not to exceed \$36,978.98.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Chairman Daniloff to proceed with selling the 2000 Stone vibratory roller by placing an ad in a local publication directing potential buyers to Municibid.com following delivery of the replacement.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to transfer \$50,000 from the General Fund to the OPEB Investment Account.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Chairman Daniloff to approve all proposed budget revisions for the General Fund Revenue totaling an increase of \$27,592 and all proposed budget revisions for the General Fund totaling a decrease of \$100,538.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher to transfer \$400,000 from the General Fund to the Reserve Account. Reserve account allocations are as follows: Equipment \$100,000; Streets/Bridges \$150,000; Municipal Complex \$100,000; and Parks & Recreation \$50,000.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Vice Chairman Schumacher to approve the annual janitorial contract with Community Integrated Employment Services. Agreement runs from September 17, 2017 to September 16, 2018 with a charge of \$60.52 per service.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor to approve the \$250 expenditure for the East Buffalo Township share as requested for the proposed DCED Bike/Ped Audit along with a letter of support. Motion died for lack of second.

Motion by Chairman Daniloff and seconded by Vice Chairman Schumacher establishing Halloween Trick or Treat hours in East Buffalo Township for Tuesday, October 31, 2017 from 6PM to 9PM.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Chairman Daniloff to enter an Executive Session at 7:50 PM to discuss personnel matters.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Baylor to exit from Executive Session at 8:12 PM.

Daniloff-y, Schumacher-y, Baylor-y, Motion Carried

Motion by Supervisor Baylor and seconded by Vice Chairman Schumacher to adjourn at 8:14 PM.

Michael Daniloff

Matt Schumacher

Henry M. Baylor Jr.