

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS ANNUAL ORGANIZATION MEETING
589 Fairground Road, Lewisburg, PA, 17837
January 2, 2017

Chairman Michael Daniloff called the Annual Board of Supervisors Organization Meeting to order at 5:32 PM.

Those present: Supervisor Michael Daniloff; Supervisor Matt Schumacher; Supervisor Charmaine Gray; Township Manager/Secretary Stacey Kifolo.

Visitors: See list.

Motion by Supervisor Gray and seconded by Supervisor Daniloff to appoint Supervisor Schumacher as Temporary Chairperson.

Daniloff-y, Gray-y; Schumacher-y; Motion Carried

The meeting was turned over to Temporary Chairman Schumacher.

Motion by Supervisor Daniloff and seconded by Supervisor Gray to appoint Stacey Kifolo as Township Board Secretary.

Daniloff-y, Gray-y; Schumacher-y; Motion Carried

Motion by Supervisor Daniloff and seconded by Supervisor Gray to appoint Supervisor Schumacher as the Township Board Chairman.

Daniloff-y, Gray-y; Schumacher-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Gray to appoint Supervisor Daniloff as the Township Board Vice-Chairman.

Daniloff-y, Gray-y; Schumacher-y; Motion Carried

Motion by Supervisor Daniloff to accept the following reappointments:

- Township Manager, Stacey Kifolo
- Roadmaster, Lawson Fetterman
- Assistant Roadmaster, Steve Mohr
- Treasurer, Stacey Kifolo
- Open Records Officer, Stacey Kifolo
- Animal Enforcement Officer, Wayne Hoover
- Emergency Management Coordinator, Lawson Fetterman
- Pension Advisory Committee, Citizen Representative, Ted Meixell
- Pension Advisory Committee, Employee Representative, Steve Mohr
- Pension Plan Consultant, Jill Shambach, West Milton State Bank
- Sewage Enforcement Officer, James Sanders
- Sewage Enforcement Officer Alternate, Kenneth Young
- Solicitor, Peter L. Matson
- Vacancy Board, Jack Malloy
- Zoning Hearing Board Solicitor, Martin Wilson

Motion was seconded by Supervisor Gray.

Schumacher-y; Daniloff-y; Gray-y; Motion Carried

Motion by Vice-Chairman Daniloff and seconded by Chairman Schumacher to appoint Wendy J. Yoder as the Township Deputy Tax Collector for the calendar year 2018.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Chairman Schumacher to appoint Stacey Kifolo to serve as the East Buffalo Township Voting Delegate to the Union County Tax Collection Committee (UCTCC) for the calendar year 2018.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Vice-Chairman Daniloff and seconded by Supervisor Gray to appoint Jodie Bryant to serve on the East Buffalo Township Board of Auditors until the next municipal election in 2019.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice-Chairman Daniloff to appoint HRG to serve as the East Buffalo Township Planning Commission Primary Engineer for calendar year 2018.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Gray to appoint AECOM to serve as the East Buffalo Township Planning Commission Secondary Engineer for calendar year 2018.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Gray to appoint Christine Buffington to serve on the East Buffalo Township Planning Commission for a four year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice-Chairman Daniloff to appoint Andrew Misener to serve on the East Buffalo Township Planning Commission for a four year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice-Chairman Daniloff to appoint Ernest Romanini to serve on the East Buffalo Township Planning Commission for a four year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Chairman Schumacher to appoint Bill Pursel to serve on the Lewisburg Area Joint Sewer Authority for a five year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice-Chairman Daniloff to appoint Supervisor Gray to serve on the Buffalo Valley Recreation Authority Board for a five year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Vice-Chairman Daniloff to appoint Chairman Schumacher to represent East Buffalo Township as a Member of the Buffalo Valley Regional Police Commission for a two year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Chairman Schumacher to appoint John Malloy to represent East Buffalo Township as an Alternate Member of the Buffalo Valley Regional Police Commission for a one year term.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Vice-Chairman Daniloff to appoint Chairman Schumacher as the Township Representative to the Fire Company Municipal and Community Advisory Committee (MACAC) for a one-year term. Once the Central Susquehanna Fire and Emergency Services Department is organized, Chairman Schumacher shall serve as the East Buffalo Township representative on the Board of the Central Susquehanna Fire and Emergency Services Department for 2018 and 2019.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Gray to appoint Vice-Chairman Daniloff as the Township Alternate Representative to the Fire Company Municipal and Community Advisory Committee (MACAC) for a one-year term. Once the Central Susquehanna Fire and Emergency Services Department is organized, Vice-Chairman Daniloff shall serve as the East Buffalo Township representative on the Commission of the Central Susquehanna Fire and Emergency Services Department for 2018.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

No action was taken by the Board authorizing Township representatives to attend the April 22-25, 2018 PSATS Annual Educational Conference & Trade Show or to name a Voting Delegate to the 2018 PSATS Conference.

Motion by Supervisor Gray to approve the following matters related to Township operations:

- Authorize the Township Solicitor to represent East Buffalo Township at all Board, Authority, Committee and Planning Commission meetings and hearings.
- Name West Milton State Bank as the depository for 2018.
- Accept the IRS Mileage rate of \$0.545 effective January 1, 2018 for Township authorized travel.
- Accept the 2018 maximum Per Diem Rates published by the U.S. General Services Administration (GSA) for meals as follows: Breakfast \$11; Lunch \$12; Dinner \$23.
- Pay each member of the Planning Commission \$25 per meeting attended in 2018, with payment to be made quarterly.
- Continue participation in the Animal Enforcement Program with the Borough of Lewisburg and Bucknell University for 2018.
- Continue the Code Enforcement Program with the Central Keystone COG for 2018.
- Authorize the Township Manager to receive and publicly open all bids advertised by the Township. All bids to be reported to and acted upon by the Board of Supervisors at a public meeting of the Board.

Motion was seconded by Chairman Schumacher.

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Supervisor Gray and seconded by Chairman Schumacher to establish the Board of Supervisors 2018 Meeting Schedule. Meetings to be held at 5:30 PM in the East Buffalo Township Municipal Building, 589 Fairground Road, Lewisburg, PA, Union County, as follows:

- Monday, February 5th
- Monday, March 12th
- Monday, April 9th
- Monday, May 14th
- Monday, June 11th
- Monday, July 9th
- Monday, August 13th
- Monday, September 10th
- Monday, October 8th
- Tuesday, November 13th
- Monday, December 10th

Schumacher-y; Daniloff-y, Gray-y; Motion Carried

Motion by Vice-Chairman Daniloff and seconded by Supervisor Gray to establish the Board of Supervisors 2018 Public Work Session Schedule. Meetings to be held 5:30 PM in the East Buffalo Township Municipal Building, 589 Fairground Road, Lewisburg, PA, Union County, as follows:

- Monday, January 22nd
- Monday, February 26th
- Monday, March 26th
- Monday, April 23rd
- Tuesday, May 29th
- Monday, June 25th
- Monday, July 23rd
- Monday, August 27th
- Monday, September 24th
- Monday, October 22nd
- Tuesday, November 27th

Motion by Vice-Chairman Daniloff and seconded by Chairman Schumacher to adjourn the Annual Organizational Meeting at 5:56 PM.

Submitted by Stacey Kifolo, Secretary