

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
September 10, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:34 PM.

Those present: Chairman, Matt Schumacher; Vice Chairman, Char Gray; Supervisor, David Rowe; Township Manager, Stacey Kifolo; Solicitor, Peter Matson; Roadmaster, Lawson Fetterman; Secretary/Treasurer, Jolene Helwig.

Chairman Schumacher announced that an Executive Session was held on Thursday, August 30, 2018 at 9:00 AM for interviewing of candidates for the Township Manager position.

Chairman Schumacher called a public hearing to order at 5:35 PM to consider an act upon an ordinance amending Chapter 21 Part 8 of the Code of Ordinances by adding a provision regulation the dedication of streets or roads terminating in a cul-de-sac or dead end. The hearing was closed at 6:17 PM.

No motion was made to accept the proposed ordinance change. The Board instructed the Solicitor to prepare an ordinance amending Chapter 22, Subdivision and Land Development to regulate the future construction of streets with a cul-de-sac or dead end. A public hearing will be scheduled for the November meeting.

Visitors: See lists.

Public Comments:

- Marilyn Murphy recommended that the Township provide a written policy for residents to better understand how to apply for the volunteer positions Authorities, Boards, Commissions and Committees. She also asked if Township representatives will attend the PSATS State Convention and if representatives will attend the County Convention in 2018.
- Jim Buck asked about exceptions to the dedication to parts of a development where the roads met requirements. He also questioned the urgency with the stormwater maintenance in The Meadows Development.
- Tim Hutchings inquired about the tax assessment appeal and timeframe for the Miller Center, which includes Lewisburg Area School District intervention.
- Tina Prowant asked how many people have been interviewed for the Township Manager position and if a timeframe has been established to fill the position.
- Jean Warren expressed concern about the berms and shoulders.

Chairman Schumacher acknowledged Board receipt of the Buffalo Valley Regional Police Department (BVRPD) July 2018 report.

Chairman Schumacher acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) July 2018 report.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the stormwater maintenance agreement and improvements guarantee for the Bresticker/Culberston Stormwater Pan. Schumacher – y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the August 13, 2018 meeting minutes as distributed.

Schumacher – y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the expenditures for July 2018 as presented.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Chairman Schumacher reported that Ann Yost, YSM Landscape Architects, will attend the October Board of Supervisors meeting to discuss park development project. The next BVRPD meeting is scheduled for Wednesday, September 12, 2018. Walk It! Bike It! is planning another River Road Family Walk It/Bike It on October 13, 2018. The Board requested written approval from property owners be obtained by Walk It! Bike It! and presented at the October 8, 2018 meeting. Additional requirements, such as certificate of insurance, have also been provided to Walk It! Bike It! and are also due prior to the October 8th Board of Supervisors meeting. The Fire Board recently held a meeting in which, the Fire Chief provided a presentation of department services.

Vice Chairman Gray reported that Buffalo Valley Recreation Authority (BVRA) approved the funding agreement at their August Board meeting. She noted that BVRA budget was reviewed by Sandra Cook and approved by the BVRA Board. However, Gray and three out of the four new Kelly Township Board members voted no on the budget because they had not received an advanced copy for review and proper consideration. The fourth member of the Kelly Township Board did vote to approve the budget. The Board would like BVRA Executive Director, Stacey Sommerfield to attend the October Board of Supervisors meeting to explain the BVRA budget. BVRA is planning to add camps to their 2019 program calendar, which will bring in additional revenue. The gymnastics program is projected to have increased revenues in 2019. Anticipated increased expenses include maintenance of the pool and park. Playworld no longer provides free maintenance repairs on the playground equipment and a large tent canopy pavilion has been damaged during a recent windstorm. They hope the canopy can be repaired, as the replacement cost is burdensome. BVRA is allocating funds for park beautification, including changing the landscaping in the park. Union County Commissioner, John Mathis is planning to attend the September 26, 2018 BVRA meeting to answer any questions and to follow up with the BVRA on the County Rail Trail agreement. The BVRA Board has one follow up item, which includes future use of the trail for events. Members of the BVRA Board are also working on the mid-range to long-term range (10 year) plan for funding requirements for the pool and park.

Township Manager Kifolo informed the Board of Supervisors that the Capital Blue Cross renewal for group health, prescription and vision insurance has been received. She will schedule a meeting with the broker and provided updates to the Board for the 2019 renewal rates.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the direct funding agreement with the Buffalo Valley Recreation Authority (BVRA) for 2019-2021.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the transfer of \$11,161.95 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current funds contribution percentages, to the Susquehanna Community Bank pension account for 2018 fourth quarter payments to eligible retirees.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve Resolution 09-2018 the East Buffalo Township Non-Uniform Employees Pension Plan 2018 Minimum Municipal Obligation of \$18,254.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve the annual janitorial contract with Community Integrated Employment Services. Agreements runs from September 17, 2018 to September 16, 2019 with a charge of \$60.52 per service.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve all proposed budget revisions for the General Fund Revenue totaling an increase of \$26,418 and all proposed budget revisions for the General Fund totaling a decrease of \$186,067.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to transfer \$500,000 from the General Fund to the Reserve Account. Reserve account allocations are as follows: Equipment \$75,000; Streets/Bridges \$250,000; Municipal Complex \$75,000; and Parks & Recreation \$100,000.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve Resolution 10-2018 acknowledging the name Classic Hill Drive, as a new private road for a planned subdivision along Fairfield Road.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to approve the termination of the Fire Protection Agreement with William Cameron Engine Company dated December 23, 2013.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to enter an Executive Session at 7:50 PM to discuss personnel matters.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to exit the Executive Session at 8:41 PM.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

MOTION by Chairman Schumacher to adjourn at 8:41 PM.

Submitted by Jolene D. Helwig, Secretary