

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS PUBLIC WORK SESSION
589 Fairground Road, Lewisburg, PA, 17837
September 24, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman, Matt Schumacher; Vice Chairman, Char Gray; Supervisor, David Rowe; Township Management Consultant, Stacey Kifolo; Secretary/Treasurer, Jolene Helwig.

Chairman Schumacher announced that an Executive Session was held on Thursday, September 13, 2018 at 10:00 AM and Monday, September 17, 2018 to discuss personnel matters.

Visitors: See lists.

Public Comments:

- Marilyn Murphy requested additional information on the park development report that will be presented at the October 8, 2018 Supervisors meeting.
- Tim Hutchings inquired about the tax assessment appeal for the Miller Center, which includes the Lewisburg Area School District withdrawing their intervention. He asked if EBT was going to withdrawal or file an appeal on their own of the Miller Center property tax exemption.
- Jim Buck questioned the IGA for the Central Susquehanna Fire and Emergency Services (CSFESD), specifically Article VI, Section 6.02.a. and Section 6.03, which he read from the agreement. He questioned the Board, assuming that no appointment of an alternate had been made by EBT in compliance with the agreement and further noted that no action was reflected in Township meeting minutes. Supervisor Rowe read from the April meeting minutes in which the EBT had taken action to appoint Mr. Rowe as the EBT alternate on the fire board. Mr. Buck also questioned the taxation for fire, which would result in a surplus based on the per capita methodology that will be effective January 1, 2019. It was noted that the board would need to make a decision with the 2019 Township budget.

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the September 10, 2018 meeting minutes as distributed.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Chairman Schumacher reported that on Thursday, September 20, 2018 the CSFESD Fire Board determined that a non-member contract in the amount of \$25,000 would be offered to West Chillisquaque Township for 2019 services. The current governing volunteer fire board meeting is scheduled for September 27, 2018 to discuss the transition. The CSFESD next meeting is scheduled for October 25, 2018 at 6PM at the William Cameron Engine Company building.

Vice Chairman Gray reported that the Planning Commission is considering changes to the cul-de-sac ordinance but does not recommend barring future dedications of streets with cul-de-sacs or dead ends.

Supervisor Rowe reported that he attended the Union County Trail Authority. The members of the Authority Board are: John Showers (Chairman); Amy Griffith (Vice Chairman); John Mathias (Treasurer); John Uehlin (Secretary); Shawn Mclaughlin (Assistant Treasurer/Secretary); Ryan Tira (Solicitor). Mifflinburg Bank and Trust was chosen as the financial institution. The Board will meet the third Thursday of every month at 9AM for the first year. The transfer of the rail trail is anticipated to happen January 1, 2019. There is \$43,000 remaining in grant funding for the Vicksburg Trailhead that BVRA will retain and work with the Authority. Shawn listed multiple issues that will represent a significant upfront expense for the County when the trail is turned over. Issues include overgrowth, wash outs, a crumbling retaining wall, vandalism at the bathrooms and fences, and clogged drainage systems. The crossing of Route 15 was also discussed, but the consensus was that any efforts should be held until the CSVT is completed in 2021. BVRA has been asked for an itemized list of actual expenses as well as a complete list of agreements, both written and verbal, with any group or organization that

BVRA has regarding the trail. Neither has yet been provided to the Authority. The Trail Authority Board is also moving forward with a trail connecting Allenwood to Montgomery in partnership with Lycoming County and Penn College.

Township Management Consultant Kifolo reviewed a proposed process for the 2019 budget process. The first reading of the 2019 Township Budget should be read during the November 13th meeting. Following the first reading, the budget must be advertised and available to the public for comment for a minimum of 20 days. Passing of the budget during the scheduled December 10th meeting, would provide a public review and comment period of greater than 20 days. Budget changes between the first reading and the December meeting are allowable. It was recommended, especially considering that two of the three current Supervisors have not it was noted that the Sunshine Act does not prohibit a Board member from inquiring, questioning and/or learning about the budget only at a public meeting.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to appoint Jamie Shrawder as East Buffalo Township Manager effective October 15, 2018 with starting salary of \$63,000.
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Township Management Consultant Kifolo provided Information to the Board of Supervisors regarding the PennDOT Green Light Go grant. Action will be needed during the regularly scheduled October 8th meeting to approve the grant agreement. This is a joint project with Union Township, EBT has taken the lead with this application so is therefore the grantee and administrator. This project is for the overhaul of the EBT traffic signal at the intersection of US15 Moore/Smoketown; and the Union Township traffic signal at the intersection of US15 at PA304 (Park Road). A brief review of the engineering selection process was given.

Township Management Consultant Kifolo also provided information to the Board of Supervisor regarding the Capital Blue Cross and AmFirst December 2018 renewals. There is no increase in the premiums for the AmFirst policy. The Capital Blue Cross premiums for non-retirees will increase of approximately 11%. The greatest impact on the increase is based on the ACA complaint age-banded rates, given that each plan participant has aged one year. However, because of a retiree's spouse moving from full-coverage to Medicare supplements, the overall premium is increasing approximately 1.6%.

MOTION by Chairman Schumacher to adjourn at 6:13 PM.

Submitted by Jolene D. Helwig, Secretary