

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
October 8, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:33PM.

Those present: Chairman, Matt Schumacher; Vice Chairman, Char Gray; Supervisor, David Rowe; Township Management Consultant, Stacey Kifolo; Solicitor, Peter Matson; Secretary/Treasurer, Jolene Helwig.

Visitors: See lists.

Public Comments:

- Mike Fisher inquired about the status of potential changes to the ordinances for cul-de-sac and dedication of streets with cul-de-sacs.
- Evelyn Hershman reported that asphalt is breaking up along the edge of the roadway along their property on Hawthorne Drive.
- Joyce Hudak asked for introductions of Township officials since she and other attendees are not regular meeting attendees. She also asked that the Roadmaster look at the problem with Hawthorne Drive asphalt breaking up along her property.
- Tina Prowant inquired about stormwater drains in the Linntown area in need of maintenance. She identified locations at 14<sup>th</sup> & Adams, 15<sup>th</sup> & Adams both sides, 16<sup>th</sup> & Washington, 18<sup>th</sup> & Adams. She indicated that she would send pictures to Supervisor Schumacher.
- Marilyn Murphy asked if park committee meetings were open to the public and when the group will be meeting again.
- Jim Buck inquired about the grant funds for the crossing of Route 15 for the Rail Trail. He asked why the Route 15 crossing of the Rail Trail wasn't a priority for the Board.

Chairman Schumacher acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) September 2018 report.

The EBT Planning Commission recommended approval on the Fogel Subdivision at their September 19, 2018 meeting with a contingent upon execution of a DEP Planning Waiver and Non-Building Declaration Form. Since the required documents were not available for the Board of Supervisors at the time of the meeting, action was tabled until the November meeting.

Makenzie Stover from the CKCOG explained that on September 19, 2018, the EBT Planning Commission did not recommend adoption of an ordinance amendment that would include a provision that no cul-de-sacs or deadends would be considered for dedication as Township streets. However, the Commission discussed potential changes to the design standards in the existing SALDO to include items such as: snow removal maintenance easements, increasing the right-of-way (ROW) and diameter of cul-de-sacs, ensuring clearance for emergency vehicles, eliminating an allowable middle island, restricting the number of driveways on cul-de-sacs to two, and only permitting cul-de-sacs when a physical barrier exists resulting in a cul-de-sac being the only feasible solution to development of the land. All the potential changes will be reviewed with the existing ordinances and presented to the Planning Commission for further discussion before any future recommendations are presented to the Board of Supervisors.

Ann Yost from YSM Landscape Architects, presented the draft masterplans for the Fairground Road Park and the Spruce Hills Park. She noted that the draft masterplans are blueprints for the future. They help to create a vision for future development. She noted that YSM had been working with the Township's park study committee to get the discussion moving; they contacted various stakeholders such as Union County Conservation, the Linn Conservancy, school district, Lutheran Village, Little League, Youth Football and the Recreation Authority. She conveyed that this was the first presentation as a means of allowing for public for review and comment. Comments would be incorporated as applicable; cost estimates would be included in the next step, and grant funding would be pursued by the Township. She presented the conceptual designs for both parks and allowed for public comment following a walk-through the of the plans. Ann and her colleague took notes of all public suggestions for changes. She noted that items would be reviewed for possible revisions to the draft plans. Ms. Yost's notes highlighting the public input shall be incorporated with these meeting minutes.

Chairman Schumacher acknowledged Board receipt of the Buffalo Valley Regional Police Department (BVRPD) September 2018 Report.

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to approve the September 24, 2018 public work session meeting minutes as distributed.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the expenditures for September 2018 as presented.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Chairman Schumacher reported that the next Buffalo Valley Regional Police meeting is scheduled for October 10, 2018 at 5:00 PM. He also noted that the next Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting is scheduled for October 25, 2018 at 6PM at the William Cameron Engine Company museum building. Mr. Schumacher inquired with Solicitor Matson on the status of the Miller Center tax exemption appeal being led by the Lewisburg Area School District.

Vice Chairman Gray reported that the BVRA sent out minutes and operation reports. There is a group that will be getting together to talk about the mid & long-term plans, which will look at the different facilities and what will be needed in the next 5, 10, 15-year range in terms of big expenditures. Pete Bergonia will be presenting some ideas about what to do with the ice rink at the next BVRA meeting. The goal to turning the Rail Trail to the County remains January 1, 2019. They continue to work on an agreement that would allow the BVRA to continue to use the trail and facilities. She announced that bike race called UnPAved has over 500 participants signed up for an event on October 14, 2018 that starts at The Miller Center and use the Rail Trail as a portion of its course.

Action on the Capital Blue Cross and AmFirst renewals was tabled until the November meeting to allow the Board more time to review and consider participant percentage contributions.

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the Green Light Go Grant agreement for the overhaul of the EBT traffic signal at the intersection of US15Moore/Smoketown; and the Union Township traffic signal at the intersection of US15 at PA304 (Park Road).  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the traffic signals permits for the adaptive signals at the US15 intersections of SR45 and Saint Mary Street.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the Township's inclusion in the Union County GIS Department's Census Bureau Consolidated Boundary and Annexation Survey (CBAS) agreement.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to transfer the 2018 Commonwealth General Municipal Pension System State Aid for the non-uniform pension in the amount of \$40,589.98 to the East Buffalo Non-Uniform Pension Account in accordance with the current funds contribution percentages.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to authorize the signatures of the Treasurer and Chairman on all payroll checks processed by Keystone Payroll.  
Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Chairman Schumacher to enter an Executive Session at 7:52 PM to discuss litigation.

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to exit the Executive Session at 8:21 PM.

MOTION by Chairman Schumacher and seconded by Vice Chairman Gray to adjourn at 8:22 PM.

Submitted by Jolene D. Helwig, Secretary

**Meeting Minutes: East Buffalo Township**  
 Park Planning & Parkland Acquisition Assessment  
 Public Meeting #1

**Date:** October 8, 2018  
**Time:** 5:30 PM  
**Location:** East Buffalo Township Office  
**By:** Chuck Strodoski  
**Project No.:** 18EBT-01

**Persons Attending:** Jolene Helwig, East Buffalo Township  
 David Rowe, East Buffalo Township Supervisor  
 Matt Schumacher, East Buffalo Township Supervisor  
 Char Gray, East Buffalo Township Supervisor  
 Approximately 34 residents  
 Chuck Strodoski, YSM  
 Ann Yost, YSM

**Purpose of Meeting:** To present the Pre-Final Park Master Plans to the public and receive input.

**Of Record:**

1. Ann Yost summarized the master planning process and work completed to date. Work completed includes goal setting with the community, site analysis, needs assessment and research, development of preliminary conceptual designs and development of a pre-final design for each park site.
2. A. Yost narrated a PowerPoint presentation providing an overview of each park site.
3. A. Yost reviewed the key person interviews completed to date.
4. A. Yost presented the Pre-Final Master Plans for Fairground Road Park and Spruce Hills Park. Public input is summarized below:

Fairground Road Park

- The proposed trail surfacing was questioned. Proposed trails are recommended to be bituminous due to the periodic flooding and most of the park location in the floodway. Aggregate trails are possible but will require maintenance and clean up after storm events.
- The parking area could be maintained as aggregate surfacing. There are 47 parking spaces shown. The number of spaces is a result of maximizing the existing aggregate area.

- The need for another playground was questioned. Are there enough youth? There are no playgrounds in East Buffalo Township and the proposed playground is envisioned to contain unique play pieces that will not compete with the nearby St. Mary Street playground. This playground is developed as a compliment to the other park opportunities.
- The park needs more opportunities for youth to get involved.
- Trails which are not dominated by bicycle use were requested. Develop a hierarchy of trails for different users.
- Trail connections are important. Trails should connect the park to nearby points of interest such as the Public Library for Union County, St. Mary's Street Park, the Buffalo Valley Rail Trail, and the Buffalo Valley Lutheran Village.
- The existing pond was constructed for youth fishing.
- Consider moving the playground closer to the athletic field so siblings of youth sports teams can play while their brothers and sisters compete.
- It was noted that the existing football field is wet.
- A suggestion was made to expand the water quality facilities. Consider adding raingardens and other facilities, as appropriate.

#### Spruce Hills Park

- Residents are opposed to porta-jons.
- The active hub is located very close to residential properties along Hawthorn Drive. Can the playground hub be flipped so the activity area is more central to the site and away from the residents?
- There are many deer on site.
- How much tree removal is anticipated? The improvements are shown within the open lawn area and will not disturb the existing tree line. Proposed trails, that wind thru the woods, may require tree removal, but will be limited to only what is necessary to construct the trail. The wooded trails should be field located to limit unnecessary tree removal.
- Consider adding facilities for teens. Consider a half court basketball court.
- Prefer cornhole in lieu of horseshoe pits.
- Residents noted the area of the proposed southern trail connecting to Wedgewood Gardens is narrow and wet.
- Concern was raised regarding the long-term health effects of building materials. Consider the health and environmental issues associated with proposed materials.
- Concern was raised regarding the long-term maintenance of the park improvements.
- The park policy will be day use only. No lighting is proposed.
- Consider opportunity for scouts and orienteering.
- Consider moving the proposed parking area deeper into the site and away from the residential properties.
- The playground and parking design presented in the Pre-Final design was located to maximize visibility from Hawthorne Drive

5. A. Yost concluded the presentation with an outline of the next steps. YSM will review the public input received with the study committee and develop final park designs, followed by construction cost opinions and phasing plans and development of drawings for future grant applications.
6. The next meeting will be coordinated with East Buffalo Township administration.
7. Please provide changes or corrections to these meeting minutes to [anny@ysmla.com](mailto:anny@ysmla.com) at YSM within one week of receipt.