

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
December 10, 2018

Chairman Schumacher called the Board of Supervisors Meeting to order at 5:33 PM.

Those present: Chairman Matt Schumacher; Vice Chairman Char Gray; Supervisor David Rowe; Township Management Consultant, Stacey Kifolo; Township Manager Jamie Shrawder; Solicitor Peter Matson and Secretary/Treasurer, Jolene Helwig.

Chairman Schumacher announced that the Board of Supervisors held an informational meeting on Thursday, December 6, 2018 at 11:30 AM with Jim Emery from the Central Keystone Council of Governments (CKCOG) Code Enforcement Office to educate staff and Supervisors on the Township Property Maintenance Ordinance and an Executive Session at 1:00 PM to discuss personnel matters.

Visitors: See list

Public Comments:

- Tina Prowant expressed concern over the stormwater drains in the Linntown area.
- Fred Warren questioned the Roadmaster wage increase from the 2018 Budget to the 2019 Budget.
- Jim Buck asked about the increases to Public Works - Storm Sewer & Drainage, Recreation and Culture – Park Land & Park Building Maintenance and the plans for the large carryover funds.

Chairman Schumacher acknowledged Board receipt of the Buffalo Valley Regional Police Department November 2018 report.

Chairman Schumacher acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) November 2018 report.

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the November 13, 2018 meeting minutes as distributed.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisors Rowe and seconded by Chairman Schumacher to approve the expenditures for November 2018 as presented.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Chairman Schumacher reported that the next Buffalo Valley Regional Police meeting is scheduled for December 12, 2018 at 5:00 PM. He also reported that Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting was cancelled.

Vice Chairman Gray reported that the BVRA received the quotes for the ice rink coils. The quotes came in between \$30,000-\$50,000, they were more than the \$6,500 they had available for the ice

rink. The ice rink will be flooded when the ground freezes. Line painting for the rail trail crossing will continue when the outside temperature permits. On January 5<sup>th</sup> there will be a Holiday Open House from 11:00 AM – 1:00 PM at the new facilities in the former high school.

The BVRA will have to purchase or build a new roof over the large pavilion on the west side of 15<sup>th</sup> Street in the St. Mary Street Park to replace the canopy that was damaged this year do to a server windstorm.

Township Manager Shrawder reported that she is waiting on a change order from the engineer for the River Road culvert project, which should be completed this month. The change order should lower the overall cost of the project. Union Township approved the Green Light Go (GLG) agreement, and she met with PennDOT to discuss the GLG and ARLE grants. PennDOT staff confirmed the agreement for the ARLE grants will be forthcoming from Central Office soon, and the fully executed GLG agreement should be sent back to us in the near future. She met with Bucknell to discuss financial participation in the match for the GLG grant at Moore Avenue. At the direction of Ken Ogawa, head of Facilities, she sent him a letter formally requesting this support. They also discussed the paving project on Moore Avenue scheduled for 2019. HRG will be putting out bids in early 2019 for Phase 1 of the Meadows stormwater project. Township Manager Shrawder met with Borough Manager Bill Lowthert to discuss the police services IGA and PPU arrangement. The two managers will work together to find a solution to this issue. Mr. Lowthert also offered that if the Township is willing to share the cost for the brush drop off the residents of EBT could utilize this service free of charge. Manager Shrawder will follow up with him to find out the cost to the Township, and to ask if residents can get mulch for free. The Public Works crew is still collecting leaves as long as the weather is dry.

Motion by Supervisor Rowe and seconded by Chairman Schumacher to adopt Resolution 122018 for the 2019 Budget. General Fund Revenues are \$4,427,619 General Fund Expenses are \$4,407,264. General Fund tax rate will remain at 4.50 mills for all non-exempt properties. Street Lights tax rate will remain at 0.07 mills for all non-exempt properties. Fire Protection tax rate will remain at 0.46 mills for all non-exempt properties. Fire Hydrants tax rate will remain at 0.08 mills but was modified to include all properties, including exempt properties, within 780 feet of a hydrant.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

A Park Development Meeting was held on Friday, November 16, 2018. Ann Yost of YSM reviewed the updated plans for the Spruce Hills and Fairground Road Park Development and received comments on both. Mr. Scott Baylor offered to give St. Mary's Street West to the Township for use as a connection between Fairground Road Park and Brookpark. Updated plans were received and will be posted on the website. Ann Yost will attend the January 7, 2019 public meeting to review the updated park plans with the public. The intention is to apply for a DCNR grant to fund the construction of the Fairground Road Park construction, which may need to be done in phases based on cost. Grant applications are due in early April.

Township Manager Schrawder met with Borough Manager Bill Lowthert and suggested a 51/49 split for PPUs. Additional discussions between the municipalities need to take place before this can be considered. Chairman Schumacher stated that the BVRPC, at their meeting on December 12, 2018, will discuss the possibility of changing the payment process to allow for the BVRPD to accumulate a reserve fund for specific uses, which would be capped to a certain amount. The municipalities could return to paying the 1/12<sup>th</sup> cost every month until the reserve value is met, and then return to paying on actual costs.

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to transfer \$11,460.84 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current funds' contribution percentages, to the Susquehanna Community Bank pension account for 2019 first quarter payments to eligible retirees.

Schumacher-y, Gray, Rowe-y; Motion Carried

An advertisement will be placed in a local newspaper announcing the Board's Tuesday, January 7, 2019 organization meeting to begin at 5:30 PM. The January monthly business meeting will commence immediately following the organization meeting. The Township Auditors must meet at the Township building on January 8, 2019. Meeting time is TBD, but most likely 6 PM. The Union County Tax Collection Committee is scheduled to meet on January 15, 2019 at 4:30 PM at the Union County Government Center.

Motion by Supervisor Rowe and seconded by Vice Chairman Gray to reject the bid from Scullin Oil for ULSD-B2 Diesel at a cost of daily rack posting + \$0.40 cents per gallon, because only one bid was received for the 2019 fuel purchase which only included the diesel bid and no bid for gasoline.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to accept the aggregate/asphalt bid from New Enterprise Stone & Lime Co., Inc. for items 1, through 7 and 9 through 13, subject to availability and quality.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Vice Chairman Gray to accept the aggregate/asphalt bid from Hanson Aggregates Pennsylvania, LLC for item 8, subject to availability and quality.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Chairman Schumacher and seconded by Supervisor Rowe to approve the highest bid of \$3,400 from Mark Cyr for the 2011 Belmont Trailer. Should the buyer not make payment within 10 days, the Township Treasurer is authorized to offer the equipment to the second highest bidder in the of \$3,300.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Chairman Schumacher to accept, with regret, the resignation of Tax Collector Gary Kleppinger as of the Closeout of the 2018 tax year.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Vice Chairman Gray and seconded by Supervisor Rowe to approve the East Buffalo Township Non-Exempt Employee Overtime Policy, contingent upon necessary wording changes to item 5.

Schumacher-y, Gray-y, Rowe-y; Motion Carried

Motion by Supervisor Rowe and seconded by Chairman Schumacher to approve the Board of Supervisors Waiver certifying Township Manager Jamie Shrawder is not required to be a resident of East Buffalo Township.

Motion by Supervisor Rowe and seconded by Chairman Schumacher to adjourn at 6:50 PM.

Submitted by Jolene D. Helwig, Secretary