

EAST BUFFALO TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
589 Fairground Road, Lewisburg, PA, 17837  
March 11, 2019

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman David Rowe; Supervisor Matt Schumacher; Township Management Consultant, Stacey Kifolo; Solicitor Peter Matson and Secretary/Treasurer, Jolene Helwig.

Visitors: See list

Chairman Gray announced that Executive Sessions were held as follows: February 12, 2019 at 11:00 AM for personnel matters; February 14, 2019 at 10:00 AM for Township Manager candidate interviews; February 28, 2019 at 9:00 AM for potential litigation; and March 1, 2019 at 10:00 AM for Township Manager candidate interviews. An information session with Chief Yost on March 1, 2019 at 1:00PM.

Chairman Gray called a public hearing to order at 5:31 PM to consider amendments to the following ordinances:

- Chapter 1, Part 1, Section 101 Compensation of Tax Collector: Proposed \$1.00 for each bill collected; allow for the reimbursement of expenditures as specified in the Local Tax Collection Law; amend/correct to ensure ordinance compliance with all other provisions of the Local Tax Collection Law.
- Chapter 13, Part 2, Transient Retail Merchants: Proposed allowable times for peddling from 9:00 AM to 10:00 PM to new times from 9:00 AM to 8:00 PM and increase cost of the transient permit fee from \$2.00 for permit fee and \$1.00 for each additional day to new cost of \$25.00 for permit fee and \$15.00 for each additional day.

The hearing was closed at 5:43 PM.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to adopt Ordinance 393, amending Chapter 1, Part 101, of the Code of Ordinance for the Compensation of Tax Collector by changing the commission of the elected tax collector to \$1.00 for each bill collected; allow for the reimbursement of expenditures as specified in the Local Tax Collection Law and amend/correct to ensure ordinance compliance with all other provisions of the Local Tax Collection Law.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Supervisor Schumacher to adopt Ordinance 394, amending Chapter 13, of the Code of Ordinance for the Transient Permit to change the allowable times for peddling from 9:00 AM to 10:00 PM to new times from 9:00 AM to 8:00 PM and increase cost of the transient permit fee from \$2.00 for permit fee and \$1.00 for each additional day to new cost of \$25.00 for permit fee and no additional cost for each day.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Public Comments:

- Marilyn Murphy asked about the cost of the two empty rooms for rent in the Township building and their availability for renting was posted. She also requested that EBT calendar be made public to become a community bulletin board of activities. She added a complaint for dump trucks on Old Schoolhouse Road.
- Greg Chamra voiced his concern about the truck traffic on Pheasant Ridge Road and Old Schoolhouse Road. He questioned all the dumping of fill on the Brown Farm and wanted to know when it was going to end and if proper permits were obtained.

- Susan Auman wanted to know how the Fairground Road Park plan was modified after the Watershed presentation in February. She asked if the public was going to be able to view the DCNR application before it was submitted, who was writing the application. She asked how much money was allocated in the 2019 budget to cover the 50/50 grant match. She asked why the Board was proceeding with the application instead of waiting until next year.
- Tim Hutchings stated that since the last meeting the funding agreement with BVRA and the EBT agreement clause that would call for discontinuing the Lewisburg Borough resident reduced rates was being reviewed by the BVRA Solicitor. He also stated that he is recording EBT meetings and the BVRA meetings and will post them on a Sound Cloud account for reviewing recorded meeting.
- Jim Buck asked what analysis was performed that led the Township to decide that 50% of the PPU's from the BVRPD was enough to meet the needs of the EBT residents.

Chairman Gray acknowledged Board receipt of the Buffalo Valley Regional Police Department February 2019 report.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) February 2019 report.

Motion by Supervisor Schumacher and seconded by Vice Chairman Rowe to approve the Bucknell Freeman College Land Development plans contingent upon receipt of the Sewage Planning Module Waiver and Stormwater Maintenance Agreement.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the Gulden Subdivision Plan waiver Chapter 22, Section 402.5.C.1, which limits a private street to five (5) lots and a Non-Building Waiver.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Schumacher to approve the Gulden Subdivision Plan as presented.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray to approve the February 11, 2019 meeting minutes as distributed.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the expenditures for February 2019 as presented.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Chairman Gary reported that the BVRA and the Union County Trail Authority have not completed the transfer of the Buffalo Valley Rail Trail, but the legal process is proceeding, and transfer is estimated to be April 1, 2019. There will be no funds transfer to the BVRA from the Union County Trail Authority. Chairman Gray questioned the need for a written funding agreement between the Borough and BVRA, given the language in the EBT/BVRA funding agreement language which states that any municipality which provides reduced fees for residents must have a written funding agreement. The BVRA Solicitor is reviewing the language and will provide guidance at the next BVRA meeting. BVRA is looking to hire about 75 people this summer for summer camp programs and pool lifeguards. BVRA is looking into either replacing the tent structure with a spare that is available through Playworld for \$15,000 but comes with no warranty or the possibility of rebuilding the whole structure with a solid roof structure. The next BVRA meeting is scheduled for Wednesday, March 27, 2019 at 5:00 PM.

Vice Chairman Rowe reported that CSFESD Board met on February 20, 2019 @ 6:00 PM. Mike Derman from the Lewisburg Borough was voted the Board Chairman and David Hassenplug from Kelly Township was voted the Board Vice Chairman. Buffalo Township will not be pulling out of the IGA. They continue to work on the terms of the IGA agreement. Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting will be meeting on Thursday, March 28, 2019 at 6:00 PM.

Supervisor Schumacher reported that the next Buffalo Valley Regional Police meeting is scheduled for March 13, 2019 at 5:00 PM

Secretary Helwig reported that the Township received the approved 2018 Liquid Fuel State Audit that was done on January 30, 2019 by Vicki Baker. The advertisement for the Public Works Laborer position concluded on February 8, 2019; fifteen applications were received; three have been interviewed. The advertisement for Township Manager was posted online, in the Daily Item and on ZipRecruiter.com, with a deadline of March 8, 2019; twenty-seven applications were received; five candidates have been interviewed. The advertisement for the Township Public Works Director position was posted online and in the Daily Item; this ad will conclude on March 22, 2019; three applications have been received to date.

Township Management Consultant Kifolo informed the Board of Supervisors that the Township is eligible for the current round of the DEP 902 Recycling Grant. The Township could request funding to help support the ongoing direct mailer newsletter but would only advise including this request with a larger project application. She discussed the replacement of the recycling shed with members of the public works department. A meeting was held with the DEP regional advisor to review the grant proposal. He indicated that the cost to replace the shed would only be considered matching funds for the grant. Based on that feedback and considering that the Township would not be eligible for the following grant round, she advised the Township not submit an application with a deadline of 3/22/19; but instead would recommend that the Township incorporate these items with a larger application, to also include a replacement of the recycling woodchipper, in the grant round set to open in the Fall of 2019.

Motion by Chairman Gray and seconded by Supervisor Schumacher to approve Resolution #03-2019 for the DCNR C2P2 application Grant Agreement Signature page for the Fairground Road Township Park – Phase I.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve the Lawn Care Service work by Hillyard for 2019.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to accept Lawson Fetterman's notice of retirement as Township Public Works Director effective March 31, 2019.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Schumacher to transfer \$12,748.23 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current fund contribution percentages to the Susquehanna Community Bank pension account for 2019 second quarter payment to eligible retirees.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve Resolution #04-2019 for the UGI Utilities, Inc. program entitled GET Gas for the extension of natural gas lines on Madison Avenue from 19<sup>th</sup> Street to 22<sup>nd</sup> Street, South 20<sup>th</sup> Street from Smoketown Road to

Madison Avenue; South 21<sup>st</sup> Street from Smoketown Road, across Madison Avenue to Jefferson Avenue; South 22<sup>nd</sup> Street from Smoketown Road, across Madison Avenue to road terminus.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe authorizing Township Secretary Helwig to proceed with the insurance renewals for Penn National and Hudson Insurance Company as presented by Meixell-Diehl Insurance.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray authorizing the Township Secretary to advertise for 2019 road projects.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to approve Resolution #05-2019 accepting the lands of Saint Mary Street between Farley Circle and lands owned by the township, for recreational purposes.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Schumacher to proceed with approving the road closure on March 31, 2019 from 8:00 AM to 4:00 PM for portions of Reitz Blvd and Farley Circle, conditioned on the following: Written verification that Buffalo Township and Brookpark Farms have approved; written approval/acknowledgement from Heritage Springs; a valid Certificate of Insurance, specifically naming the Township as an additional insured; written verification that persons directing traffic are trained/authorized; written verification that County Communications has been notified of the road closure.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe to approve Resolution #06-2019 to Amend and Restate the Articles of Incorporation for the Lewisburg Area Joint Sewer Authority.  
Gray-y, Rowe-y, Schumacher-y; Motion Carried

The Board tabled action on the property discussion of the intersection of Stein Lane and Jean Boulevard. Additional information will be obtained.

Motion by Vice Chairman Rowe and seconded by Chairman Gray to enter into Executive Session at 8:08 PM to discuss personnel matters and potential litigation.

Motion by Chairman Gray and seconded by Vice Chairman Rowe to exit the Executive Session at 9:20 PM.

Motion by Chairman Gray and seconded by Supervisor Schumacher to adjourn at 9:22 PM.

Submitted by Jolene D. Helwig, Secretary