

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
April 08, 2019

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman David Rowe; Supervisor Matt Schumacher; Township Management Consultant, Stacey Kifolo; Solicitor Peter Matson and Secretary/Treasurer, Jolene Helwig.

Visitors: See list

Chairman Gray announced that Executive Sessions were held as follows: March 29, 2019 at 2:00 PM for Public Works Director candidate interview; April 5, 2019 at 9:00 AM for Public Works Director candidate interview; and April 5, 2019 at 9:45 AM for personnel matters.

Public Comments:

- Cheryl Kahl introduced herself. She has been the Acting Treasurer for Union County since January 2018. She is running for election for the same post.
- Tina Prowant asked if we were still interviewing for the Township Managers position; how many were interviewed; how many are still in the running; and when a final decision would be made. She also asked if they were still interviewing for the Public Works Director position and if a candidate had been picked.
- Jim Buck noted that a lot of people in his neighborhood were excited about the spring brush pickup and he was thankful for the service. He wanted to hear what the board had to say about the Borough and the EBT talks regarding the regional police IGA.
- Brian Auman asked about the status of the DCNR Park Grant application that is due Wednesday. He asked when it would be available to be reviewed by the public.
- Sue Auman added that she too feels that the public should have a chance to review the proposed application.

Chairman Gray acknowledged Board receipt of the Buffalo Valley Regional Police Department March 2019 report.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) March 2019 report.

Motion by Vice Chairman Rowe and seconded by Chairman Gray to approve the March 25, 2019 meeting minutes as distributed.

Gray-y, Rowe-y, Schumacher-abstained from vote; Motion Carried

Motion by Supervisor Schumacher and seconded by Vice Chairman Rowe to approve the expenditures for March 2019 as presented.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Chairman Gray reported that the BVRA Solicitor advised that the contract between BVRA and the Lewisburg Borough for the pool should be rewritten since it expired in 2012. BVRA Solicitor also stated that BVRA contract with the Lewisburg Borough for a funding agreement; a suggestion was made to model it after the agreement between EBT and BVRA. She reported that she did not receive a status update from Union County Trail Authority or from BVRA regarding the transfer of the Buffalo Valley Rail Trail. *(Note: We weren't sure if it transferred. As it turns out, it did, but still pending some of the documents).* A skate group made an appearance at the last BVRA meeting and acknowledged that the BVRA Park was the best park in the area to skate. The

Pension Committee met on March 13, 2019. There were no formal recommendations made by the Committee for investment changes.

Supervisor Schumacher reported that the next Buffalo Valley Regional Police meeting is scheduled for April 10, 2019 at 5:00 PM. He also reported that Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting for March was canceled; the next meeting will be on Thursday, April 25, 2019 at 6:00 PM.

Secretary Helwig reported that the Lewisburg American Legion will hold their annual Easter Egg Hunt on the football field April 13, 2019. The annual audit due to DCED every year by March 31st, was delayed due to the transition of accounting processes to the accrual method during the 2018 fiscal year. Our auditors of Herring Roll and Solomon have received a deadline extension from DCED for the 2018 audit. They are scheduled to be in the office the week of April 22, 2019 to review invoices.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to accept the bid from Fairchild Brothers Inc. for Phase I of the Meadows Development Stormwater Improvements Project, in the amount of \$199,971.15, contingent upon receipt of required bonds and insurance information.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to proceed with public bidding on the Phase II of the Meadows Development Stormwater Improvements Project.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray to accept the bid from New Enterprise Stone & Lime Co. for the 2019 base repairs and street paving, with the initial anticipated cost of \$163,705.17.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to accept the bid from Midland Asphalt Materials Inc. for seal coating with the initial anticipated cost of \$119,991.05.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Chairman Gray reported that she met with Lewisburg Borough Council President Kathy Morris to discuss the BVRPD IGA. Both agreed that they would go back to their respective governing bodies with the idea to sit down in a small group, with three (3) participants from each municipality. They discussed the possibility of using a mediator for the discussion. Chairman Gray shared that she reached out to multiple groups, including the Department of Community and Economic Development (DCED) which helped guide the Buffalo Valley department's creation, DCED doesn't offer mediation services. She contacted the Central Susquehanna Valley Mediation Center and was told that while outside its norms, they would consider taking on the role. Chairman Gray also reported reaching out to the State College area regional police chief. He is not interested the role of mediation but did explain how his department was organized and funded. The Police force is a department of State College Borough. They provide contract police services for the surrounding municipalities, which buy hours per year based on factors such as crime, investigation, traffic, and community services.

Motion by Vice Chairman Rowe and seconded by Supervisor Schumacher to appoint Stephen Mohr as the Township Roadmaster effective immediately at a salary of \$70,000.00 per year.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray authorizing the Chairman to sign the Dirt, Gravel and Low Volume Road Maintenance Project Agreement with Union County

Conservation in the amount of \$20,621.00 for a stormwater replacement located within a township easement on 234 Maplewood Drive.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Rowe authorizing the Chairman to sign the Dirt, Gravel and Low Volume Road Maintenance Project Agreement with Union County Conservation in the amount of \$67,310.00 for a road improvement project for Turtle Creek Road and authorizing the Township staff to proceed with public bidding of the project.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray authorizing Township staff to initiate renewal proceedings for the Service Electric Franchise, so that a new agreement can be approved by the Board within agreement guidelines.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Motion by Supervisor Schumacher and seconded by Chairman Gray to appoint Colin Urie to the CKCOG Board of Representatives for East Buffalo Township for the remainder of 2019.

Gray-y, Rowe-abstained, Schumacher-y; Motion Carried

Motion by Vice Chairman Rowe and seconded by Chairman Gray to conditionally approve the Girls on the Run 5K Race for Sunday, May 5, 2019 from 2:00 PM to 3:30 PM, provided written verification of the following are received by Friday, May 3, 2019: approval of Buffalo Township; approval/acknowledgement from Heritage Springs; persons directing traffic are trained County Communications has been notified.

Gray-y, Rowe-y, Schumacher-y; Motion Carried

Township Management Consultant Kifolo informed the Board of Supervisors that the Township Pension Audit for 2015 -2018 has been completed. There were no findings to report.

Motion by Vice Chairman Rowe and seconded by Chairman Gray to adjourn at 6:55 PM.

Submitted by Jolene D. Helwig, Secretary