

EAST BUFFALO TOWNSHIP
BOARD OF SUPERVISORS MEETING
589 Fairground Road, Lewisburg, PA, 17837
September 9, 2019

Chairman Gray called the Board of Supervisors Meeting to order at 5:30 PM.

Those present: Chairman Char Gray; Vice Chairman Matt Schumacher; Supervisor Jim Murphy; Township Manager, Stacey Kifolo; Solicitor Peter Matson and Secretary/Treasurer, Jolene Helwig.

Visitors: See list

Public Comments:

- Marilyn Murphy asked why the Board had the BVRA 2020 contribution as a topic on the agenda before the BVRA Board approved their 2020 budget. Chairman Gray noted that the process is consistent with the direct funding agreement with BVRA.
- Tina Prowant asked how long the township was going to train Jolene Helwig for the manager position; how long they were planning to pay Stacey Kifolo to work in Florida; and if the township was still doing or could we do a shredding service for the community.
- Jim Buck asked if there was any update on how much money the township has paid in attorney fees to Bill Kerr for the Miller Center tax exempt status appeal. Township Manager Kifolo noted that invoices received and paid to date totaled \$10,266.60.
- Tim Hutchings asked if there was any update on how the Miller Center status as far as the property being classified as tax exempt and impact on taxation with the change in ownership.
- Rand Ludwig asked why Supervisor Gray did not call him so he could show her the damage to his property even though he heard that she stopped by to look at the property herself. He also asked if the township manager took an actual look at the property damage or if she was making a decision base on the photos that he provided to the township.

Chairman Gray acknowledged Board receipt of the Buffalo Valley Regional Police Department (BVRPD) August 2019 report.

Chairman Gray acknowledged Board receipt of the Central Keystone Council of Governments (CKCOG) August 2019 report.

Motion by Chairman Gray and seconded by Supervisor Murphy authorizing the Chairman to execute the Maintenance Agreement with the Lewisburg Area School District for the Washington Avenue wetlands.

Motion by Vice Chairman Schumacher and seconded by Supervisor Murphy to approve the August 12, 2019 meeting minutes as distributed.

Gray-y, Schumacher-y, Murphy-y; Motion Carried.

Motion by Supervisor Murphy and seconded by Vice Chairman to approve the expenditures for August 2019 as presented.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Chairman Gray reported that the 2019 BVRA revenue has increased for the Community Pool and the gymnastic center in comparison to last year. Shirley Brough the new BVRA Executive Director is working on the 2020 budget. Gray also reported that Kelly Township has requested that they be removed from the BVRA board. Solicitor Matson addressed the BVRA Articles of Incorporation

and the issue with Kelly Township being unable to exit the Authority has debt. Solicitor Matson reported that he has been in communication with the BVRA solicitor, Bob Kravitz.

Vice Chairman Schumacher reported that the next Buffalo Valley Regional Police Commission (BVRPC) Board meeting will be on Wednesday, September 11, 2019 at 5:00 PM and the Central Susquehanna Fire and Emergency Services Department (CSFESD) Board meeting will be on Thursday, September 26, 2019 at 6:00 PM.

Township Manager Kifolo reported that auditors of Herring Roll and Solomon are nearing completion of the 2018 annual audit. The River Road culvert repair, being partially funded with grant funds, is projected get underway in late October or early November. Interviewing candidates for the Public Work Laborer position is in process. Phase II of The Meadows project is under-way this week with projection of being completed by October. Brush collection began today for the township; however, manpower assistance from the Federal Bureau of Prisons has decreased to one instead of four for the current round.

Secretary Helwig reported that vacuum truck was functional for the first day of brush collection, but staffing issues prevented us from getting on the streets. Residents of East Buffalo Township should have received their Fall 2019 Township newsletter in the mail by Friday; and noted that copies were available in the office. Helwig reported the two high school seniors are doing a food collection for under privilege kids that need a little extra help. They are with the Kelly Elementary School PSA and have asked the township to be a collection site for non-perishable foods, Bins will be available at the Township building for those wishing to contribute.

Motion by Chairman Gray and seconded by Vice Chairman Schumacher to approve the transfer of \$12,748.23 from the East Buffalo Township Non-Uniformed Pension VOYA Account, in accordance with the current funds' contribution percentages, to the Susquehanna Community Bank Pension account for 2019 fourth quarter payments to eligible retirees.
Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Murphy to approve Resolution 10-2019, the East Buffalo Township Non-Uniform Employees' Pension Plan 2020 Minimum Municipal Obligation of \$29,155.
Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Schumacher to approve the annual janitorial contract with Community Integrated Employment Services for bi-weekly services. Agreements runs September 17, 2019 to September 16, 2020 with a charge of \$62.34 per service.
Gray-y, Schumacher-y, Murphy-y; Motion Carried

Chairman Gray announced that an information session with Chief Yost took place on August 29, 2019 at 3:00PM to obtain information relevant to the Township's request of PPU for 2020. The information session was essential in the process to obtain and review relevant information and a recommendation from Chief Yost for the Township's calendar year 2020 PPU request. During the session, Chief Yost had indicated that BVRPD will have 50.25 PPUs available for calendar year 2020 and that he was allocating 25.12 PPUs for services directly for East Buffalo Township. However, it is important to note that the 25.12 PPU allocation did not include a PPU allowance for potential mutual aid provided during the year.

Motion by Chairman Gray and seconded by Supervisors Murphy as follows: Pursuant to Article V of the Intergovernmental Cooperation Agreement (IGA) between the Township and Lewisburg Borough establishing the regional police department, and in accordance with Exhibit C of the said agreement, East Buffalo Township requests 25.51 Police Protection Units (PPUs) for calendar year 2020 from the Regional Police Department.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Schumacher to approve the Buffalo Valley Recreation Authority 2020 contribution at \$120,719, a 2% increase from 2019.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Chairman Gray and seconded by Supervisor Murphy to pay off the OPEB loan form Susquehanna Community Bank, no later than Friday, September 13, 2019 in the amount of \$206,593.32.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Supervisor Murphy to approve all proposed budget revisions for the General Fund Revenue totaling a decrease of \$294,689 and all budget revisions for the General Fund Expenses totaling a decrease of \$49,621.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Vice Chairman Schumacher and seconded by Chairman Gray to transfer \$200,000 from the General Fund to the Reserve Account. Reserve account allocations are as follows: Equipment \$25,000; Streets/Bridges \$75,000; and Parks & Recreation \$100,000.

Gray-y, Schumacher-y, Murphy-y; Motion Carried

Motion by Chairman Gray and seconded by Vice Chairman Schumacher to enter an Executive Session at 7:12 PM.

Motion by Chairman Gray and seconded by Supervisor Murphy to exit the Executive Session at 8:04 PM.

Motion by Vice Chairman Schumacher and seconded by Chairman Gray to adjourn at 8:05 PM.

Submitted by Jolene D. Helwig, Secretary